



Dr. A.P.J. ABDUL KALAM UNIVERSITY, INDORE (M.P.)

Indore Dewas Bypass Road, Arandia, Indore - 452016

Application Form For Issue of Migration/Provisional/Transcript Certificate

To,
The Registrar,
Dr. A.P.J. Abdul Kalam University,
Indore.

To be filled by the office

Certificate No.....
Dispatch No.....
Date.....

Dealing Asstt.

Recent Passport
size Photograph
duly attested by
Director/Principal
with seal

Sir,

I was a student of this University studied as Regular/Ex -student in the
..... (College)
and passed the examination in the Month and Year..... in Division. I
request you to kindly issue me Migration/Provisional Certificate.

The necessary fee of Rshas been deposited in
Bank Draft No. of Bank Dated.....

1. Full Name in English (In Capital Letters)
2. Full Name in Hindi
3. Father's Name
4. Mother's Name
5. Examination last appeared/passed Year Division/Grade
6. Marks obtained in last semester/year Out of
7. Grand total (Including all semester/year) Out of
8. Branch Enrollment No.:
9. Name of the Institution.....

Date:.....

Email ID:.....

Address:.....

Yours faithfully

Pin.....Phone.....

(Signature of Student)

CERTIFICATE TO BE RECORDED BY THE PRINCIPAL/HEAD OF THE INSTITUTION

Certified that the eligibility for award of Migration/ Provisional certificate have been checked with the original of the concerned certificates, marksheets, office record of the institution and found correct. The candidate may be issued the desired certificate.

Signature and seal of the Principal/Head of the Institution

Enclosures required: (Please tick (✓) in appropriate box if enclosed)

1. For Provisional Certificate please enclose a copy of the Final Semester/Year Marksheet attested by the concerned Principal/Head of the Institution.
2. For Migration Certificate please enclose copies of the Final Semester/Year Marksheet and T.C. attested by the concerned Principal/Head of the Institution.
3. For Transcript Certificate please enclose a copy of the 1st to Final Semester/Year Marksheet attested by the concerned Principal/Head of the Institution.
4. Demand Draft is payable in favor of Dr. A.P.J. Abdul Kalam University (Exam), Indore.

Note:

1. Migration, Provisional and Transcript certificate will be issued after 30 days of receipt of application with prescribed fees.
2. Incomplete application(s) without requisite enclosure (as above) shall not be considered.
3. Recent passport size photograph self attested.

Non Refundable Fees:

Migration Certificate	Rs. 150/-	Provisional Certificate	Rs. 200/-
Postal Charge	Rs. 50/- extra	Postal Charge	Rs. 50/- extra
Transcript Certificate	Rs. 1000/-	Second Copy Onwards	Rs. 500/-
Postal Charge	Rs. 50/- extra	Postal Charge	Rs. 50/- extra

Note: Please use separate form for each Certificate.