



Dr. A.P.J. ABDUL KALAM UNIVERSITY, INDORE (M.P.)

Indore Dewas Bypass Road, Arandia, Indore - 452016

Application Form for Issue of Duplicate/Corrected Marksheet

To,

The Registrar,
Dr. A.P.J. Abdul Kalam University,
Indore

Sir,

Office use only
Duplicate/Corrected Marksheet Marksheet No.....
Dispatch No.....
Date.....
Dealing Asstt.

Recent Passport size Photograph duly attested by Director/Principal with seal
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I _____ Enrollment No. _____ have been a student of your University studying as Regular/Ex student in the _____ (College) and passed the examination in the Month _____ and Year _____ in _____ Division. I request you to kindly issue me a Duplicate/Corrected Marksheet.

The necessary fee of Rs. _____ has been deposited in Bank Draft/Challan No. _____ of Bank _____ Date _____

- Name of the Examination for which Marksheet is required (Course Name) _____
- Name of the Semester in which I am currently studying _____
- Branch _____ Enrollment No: _____
- Please fill for Corrected Marksheet / Duplicate Marksheet Required:**

Candidate Name (Capital Letter)		Father's Name (Capital Letter)		Mother's Name (Capital Letter)	
As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)	As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)	As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)
(1)	(2)	(3)	(4)	(5)	(6)
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5. Please fill only those Semesters/Year for which Duplicate Marksheet / Corrected Marksheet Required:

Sem.	Month & Year of Exam	Marks Obtained /Out of	Sem.	Month & Year of Exam	Marks Obtained /Out of	Sem.	Month & Year of Exam	Marks Obtained /Out of
I			V			IX		
II			VI			X		
III			VII					
IV			VIII					

Enclosures for Duplicate / Corrected Mark Sheet: - (Please tick (✓) in appropriate box if enclosed)

- Demand Draft is payable in favor of Dr. A.P.J. Abdul Kalam University (Exam), Indore or Bank Challan (P.N.B.).
- Original copy of Police F. I. R. (Only for Duplicate Mark Sheet)
- Original Affidavit on Rs.10/- stamp paper. (For Duplicate or Corrected Mark Sheet)
- Attested photograph (by Director/Principal of Institute) should be affixed. (For Duplicate or Corrected Mark Sheet)
- Original Marksheets in which Correction required. (Only for Corrected Marksheet)
- Attested photocopy of Xth & XIIth Marksheet. (For Duplicate or Corrected Mark Sheet)
- Attested photocopy of Admission Slip of Counseling. (Only for Correction in Name)
- Submit the complete postal address (two copies) in a separate white paper as per Aadhaar Card for communication

Fees:-

Duplicate/Corrected Marksheet **Rs. 200/- per Marksheet**
Postal Charge **Rs. 50/- Extra**

Note: Incomplete Application Forms will not be entertained. Fees once paid are not refundable.

Yours faithfully

.....

Date:/...../.....

Signature of Student
(with Name)

Place: _____

Postal Address:-
To,
Name:
.....
..... Pin.....
Phone / Mob.No.....

Postal Address:-
To,
Name:
.....
..... Pin.....
Phone / Mob.No.....